

PROPOSED AGENDA  
PERSONNEL BOARD OF JEFFERSON COUNTY MEETING AGENDA

July 14, 2009

I. OPENING REMARKS BY BUDDY SMITH

II. ACTION ITEMS

- a) Board minutes for meeting held on June 9, 2009.
- b) Recommendation that the Board approve the Rules and Regulations revisions.
  - I. Rule 4 – Proposal to allow two Board members to conduct business during regular meetings.
  - II. Rule 8 – Changes in language to comport with the change from salary schedules with 10 steps/5% differential to 19 steps/ 2.5% differential.
  - III. Rule 11.12 – Clarification of requirement for Board approval. Addition of language regarding contracts. Clarification regarding the use of efficiency ratings.
  - IV. Rule 11.13 – Addition of Rule regarding furlough.
- c) Recommendation that the Board approve the 2008-2009 Annual Classification Survey.
- d) Recommendation that the Board approve the 2009-2010 Salary Administration and Classification Plan.
- e) Recommendation that the Board approve the 2009-2010 Proposed Budget.
- f) Resolution to freeze Board merit increases from September 26, 2009 through September 24, 2010.
- g) Recommendation that the Board approve the 2009-2010 Holiday Schedule.
- h) Recommendation that the Board approve PBJC In-Service Day on October 12, 2009. This is a planned day for agency-wide professional development activities for Board staff. This day, October 12, 2009, is a day where many federal and state offices are closed (Columbus Day). This will give the Board an opportunity to utilize a full day for planned organization-wide activities. The specific program is under development by an internal committee.
- i) Birmingham Police Department vs. William Smith, Jr. (DA-2009-1716)
- j) Birmingham Police Department vs. Samuel Allen (DA-2008-1712)
- k) Personnel Board of Jefferson County vs. Cassandra Butler (DA-2006-1571)
- l) City of Birmingham Police Department vs. Heath Boackle, Thomas Cleveland, Barrett Dewitt, David Doran and Kenneth Prevo (DA-2009-1730)

### III. INFORMATION AND DISCUSSION ITEMS

- a) June Board Bi-weekly Expenditure Reports

### IV. EXECUTIVE SESSION