

PROPOSED AGENDA  
PERSONNEL BOARD OF JEFFERSON COUNTY MEETING AGENDA

November 4, 2008

- I. OPENING REMARKS BY BUDDY SMITH
- II. OPERATIONAL UPDATES
  - Personnel Director's comments
  - HR Information and Technology Services – Roger McCullough
  - Employee Recognition - Greg James – Records Management Supervisor -  
Retiring from Personnel Board in November 2008 (23 years of service in the  
Merit System – Of the 23 years in the Merit System, 13 years of service with the  
Personnel Board)
  - Business Office – Cynthia Holiness
  - Workforce Development & Applicant Services – Guy Dewees
  - Performance Measurement – Jeff Crenshaw
- III. ACTION ITEMS
  - a) Board minutes for meeting held on October 14, 2008.
  - b) Recommendation that the Board renew the contract for the Personnel Director.
  - c) Recommendation that the Board approve a contractual agreement between the Personnel Board and Implementation Services Group in the amount not to exceed \$17,400.00. The Personnel Board has a need to assure access to programming services by Mark Randolph provided through Implementation Services Group (ISG), Inc. Mr. Randolph is a programmer who was instrumental in writing code during Lawson design and development and has supported the Board with modification code since implementation. It is particularly important that ISG be available to the Board's IT staff to provide technical advice and assistance during the LSF9 upgrade that will occur over the next eighteen months.
  - d) Election Year – Resolution Number 3930 from the City of Hueytown granting a three percent (3%) cost of living increase for all eligible employees, effective the pay period ending October 30, 2008.
  - e) City of Birmingham Police Department vs. Theress Smith (DA-2004-1491)
  - f) Bobby Golden vs. Midfield Fire Department (GR-2008-09-0189)
  - g) City of Hueytown vs. Lisa Robertson (DA-2008-1684)
  - h) Douglas McBee vs. City of Hueytown and Jefferson County Personnel Board (CV-2008-1871)
- IV. INFORMATION AND DISCUSSION ITEMS
  - a) Advance Step Requests
  - b) October Board Bi-weekly Expenditure Report
- V. EXECUTIVE SESSION