

REVISED PROPOSED AGENDA
PERSONNEL BOARD OF JEFFERSON COUNTY MEETING AGENDA

March 6, 2007

1. Board minutes for meetings held on February 20, 26 and 27, 2007.
2. Approve contract for courier service for Three Member Board. During February 20, 2007's Board Meeting, the Three Member Board requested the utilization of a courier service on an "as needed basis" to receive critical board items. According to the Three Member Board, they will only utilize this service for critical board items, and will utilize the electronic system for non-critical board items.
3. Recommendation that the Board renew the Business Liability Policy in the amount of \$6,310.00. The policy covers Accounts Receivable, Back-up of Sewer or Drain Water Damage, Brands and Labels, Business Liability Coverage (bodily injury, property damage, personal and advertising injury), Business Personal Property, Claim Expenses, Computer Fraud, Computers and Media, Debris Removal, Employee Dishonesty, Fine Arts, Forgery (including credit cards, currency and money orders), Medical Expenses, Off-Premises Utility Services (direct damage), Outdoor Property, Outdoor Signs, Personal Effects, Personal Property of Others, Property at Other Premises, Property Off-Premises, Temperature Change, Terrorism, and Valuable Papers and Records.
4. Recommendation that the Board approve a new classification of Risk Manager. This classification is a consolidation of two classifications that have previously existed in the Merit System – Director of Risk Management and Deputy Director of Risk Management. These two classifications will be inactivated. The position of Risk Manager to be established in the Jefferson County Department of Human Resources will be one of four division directors in that department. The other three will be titled Personnel Division Director, Grade 34/10, a current classification in the System. The knowledge, skills, and abilities required for the Risk Manager are sufficiently different from those of the Personnel Division Director classification as to require a more specialized applicant pool.
5. Recommendation that the Board approve an amendment to an existing contract between Jefferson County Commission and Civil Systems Incorporated in the amount of \$121,000.00. Contractor (CSI) provides engineering and construction management services with expertise in wastewater treatment, collection, and distribution systems. CSI is being used by Jefferson County to assist in its ongoing compliance efforts with the National Pollutant Discharge Elimination System (NPDES) requirements. This agreement amends a 2005 contract (to which the Board was not a party) designed to provide services for the Highland Subdivision Pump Stations and Force Main Upgrade for Jefferson County. (1) Review and approve engineering submittal and shop drawings. (2) Provide list of coordinates for control points, manholes, points along force main and TBMs. (3) Prepare and submit Mylar record drawings.
6. Recommendation that the Board approve a contract between Jefferson County Commission and Decatur Anesthesiology Associates, LLC in the amount of

\$1,788,000.00 annually. Contractor to provide Anesthesiologist services for Cooper Green Hospital patients. Anesthesiologist is not a current classification in the Merit System. Section 2 of the Enabling Act allows physician services to be contracted to the extent that such contractors are free to provide like services to the community.

7. Recommendation that the Board approve a contract between Jefferson County Commission and Enersolv Corporation in the amount of \$9,000.00. Contractor provides water toxicity testing for compliance with the National Pollutant Discharge Elimination System (NPDES) permit program. Jefferson County does not have the facilities or expertise to conduct these specialized tests.
8. Recommendation that the Board approve a contract between Jefferson County Commission and Impact Family Counseling in the amount of \$36.00. Contractor to provide structured parenting classes and focus group services for juvenile clients and their families. Impact Family Counseling is a non-profit United Way of Central Alabama agency. United Way will provide funding for these services.
9. Recommendation that the Board approve a contract between Jefferson County Commission and United States Geological Survey in the amount of \$127,350.00. Contractor is a federal water quality monitoring agency that provides Certified Hydrologist Technician and water quality assessment and reporting services to counties throughout the US. Contractor collects information on water quality in Alabama streams and provides data to participating counties for use in their compliance with federal, state, and local water quality initiatives and mandates. Jefferson County does not have the staff or facilities to perform these tests currently and any such tests performed by a county would not carry the USGS certification.
10. Recommendation that the Board approve a conditional contract between Jefferson County Commission (Finance Department) and Talent Tree. Contractor to provide temporary "as-needed" accounting personnel to fill critical positions during completion of the Finance Department's SAP Project. Approval of this contract as related to the Finance Department may not be extended beyond 09/30/2007, and is restricted to the classifications of Accounting Clerk, Accountant and Senior Accountant. Pricing according to fee schedule.
11. Hueytown Street & Sanitation Department vs. Robert Scott (DA-2006-1565)
12. Jefferson County Rehabilitation and Health Center vs. Julie Reardon (DA-2006-1592)
13. Frank Alexander vs. Birmingham Police Department (IWP-2006-1562)

INFORMATION and DISCUSSION ITEMS

- a) Correspondence items received for Board Members
- b) First Quarter 2007 Expenditures
- c) Appointment of Special Hearing Officers and the budget implications of the cost on the Merit System

- d) Attorney General's Opinion - Second Request
- e) Re-schedule March 20, 2007 Board Meeting
- f) Dates for Board closing arguments/settlement hearings