



# Merit Matters

A Publication of the Personnel Board of Jefferson County

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Main: [www.pbjcal.org](http://www.pbjcal.org)  
Jobs: [www.jobsquest.org](http://www.jobsquest.org)  
[www.meritmatters.org](http://www.meritmatters.org)

## MY MERIT MATTERS UPDATED!



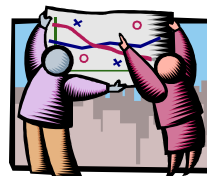
My Merit Matters is a website exclusively for Merit System employees. This site is designed to address your career needs, to provide a forum for the free exchange of ideas and opinions of interest to you, and to put information of importance to your work, your future, and your family at your fingertips.

We recently added enhancements and features to the site that make it faster and easier to use. We have expanded the contacts section to be sure we have the best way to reach you with important Merit System information. You can now include your home address, an alternate email and an alternate phone number. The Merit Matters email process has been simplified making it easier for transfer resume contacts. Also you can now email your transfer resume. The search function for the transfer resume database is now easier. And the graphics on the site have been modified for faster page downloads.

This is your site and we want to continually improve it to your specifications, so let us hear from you. If there is information or features you would like to see or if you would like to provide feedback on any aspect of the site, please go to our main web site [www.pbjcal.org](http://www.pbjcal.org) and select Merit Matters at the top of the home page.

## UPCOMING CLASSIFICATION SURVEY

Thank you to everyone who participated in the 2010-2011 Survey. Your participation is essential and provides very valuable information that can be used not only to ensure you are in the correct class, but also to improve the quality of applicants on registers for Merit System jobs. We are very grateful for the time you spent providing data. Over 1000 surveys were completed by Merit System employees last October and September and subsequently reviewed by Personnel Board staff. Decisions made based on the surveys have been communicated to incumbents and their jurisdictions and the appeal process has been finalized. A Public Hearing is scheduled for July 12 to adopt the survey and address any reclassification concerns. Final recommendations are planned to be presented at the August 9 Board Meeting.



The 2011-2012 Survey will be available for participants to complete beginning September 6 and will include positions in Public Works, Human Resources, Parole and Probation and several other job families. For a complete list, refer to our website, [www.pbjcal.org](http://www.pbjcal.org) or contact the Classification & Compensation Department at 279-3530. We depend on your participation and look forward to another successful survey year!

## CONNECT WITH THE PBJC



It is now easier than ever to keep up with happenings at the PBJC. Our website now features a central location where you can register your email address so you can be notified when Board Meeting minutes, agendas, Board Meeting dates, and Merit Matters newsletters are posted and available on our site.

Go to our main website [www.pbjcal.org](http://www.pbjcal.org) and select Public Notices at the top of the home page. You will have the option to receive an email informing you of any or all notices.

## July 2011

### Expected Job Openings

- Cardio Pulmonary Services Manager
- Communications Operator II
- Sr. Communications Technician
- Public Works Supervisor
- Water Utility Service Helper-Bessemer
- Assistant Director Clinical Services
- Traffic Maintenance Worker
- City Clerk I-III

### Registers Released

- Chairman-Board of Equalization/Adjustments
- Accounting Assistant I & II
- Engineering Inspector
- Arborist
- Public Works District Supervisor
- Senior Attorney
- Training Advisor
- Director of Information Systems-Bessemer
- Park Maintenance Supervisor-Leeds
- Chief Civil Engineer
- Museum Education Coordinator
- Chief of Party
- Landscape Crew Leader
- Senior Systems Analyst-Multi Platform
- Accountant
- Painter
- Patient Care Tech
- Respiratory Therapist