



# Merit Matters

A Publication of the Personnel Board of Jefferson County

IVR: 279-3400  
Help Desk: 279-3444  
Main Number: 279-3500  
Fax Number: 279-3407

Main: [www.pbjcal.org](http://www.pbjcal.org)  
Jobs: [www.jobsquest.org](http://www.jobsquest.org)  
[www.meritmatters.org](http://www.meritmatters.org)

## IMPROVED APPLICATION PROCESS

You may have noticed that the Personnel Board's application web site has changed recently. We upgraded the system so that it allows us to provide a better experience for job seekers through a nearly seamless transition from the JobsQuest web site into the application site. The upgrade offers a screen layout that is much easier to read and navigate. It is also easier to manage your profile and the applications that you have submitted. You can now view the details of each announced position, including the supplemental questions, without having to log in and begin the application process. You also now have the option to withdraw your application should your employment goals change. Additionally, this upgrade eliminated a recurring annual maintenance cost of approximately \$15,000 that was required with the old system, which reduces expenses for the jurisdictions we serve and ultimately, you, the tax payer.

## OPENING SEPTEMBER 11, 2011



Being a firefighter in Jefferson County can be a highly rewarding experience; a new challenge each day with exciting work that really makes a difference. It is certainly more than putting out fires.

With the Merit System's Firefighter position opening soon, what better time to start preparing your mind and body for the challenge?

Hundreds of men and women apply each year, however, only a few are successful at obtaining a position. The common thread of successful candidates revolves around being physically fit and mentally prepared. If you or someone you know is interested in learning more about becoming a firefighter, apply online starting September 11, 2011 at [www.Jobsquest.org](http://www.Jobsquest.org)

## WELCOME OUR NEW TRAINING ADVISOR

Stephen Owens brings to the Personnel Board 9 years of Leadership and Sales training experience. He has both a BS degree in Commerce and Business Administration and BA in Criminal Justice from the University of Alabama, also a MBA from Samford University. Stephen served on the board for the Greater Birmingham Chapter of ASTD. He is happily married to Amanda Owens and is the proud father of a nine month old boy named Jackson.



Stephen's first day was September 6.

If you have any questions for Merit Matters please email them to [meritmatters@pbjcal.org](mailto:meritmatters@pbjcal.org)

## September 2011

### Expected Job Openings

- Senior Accountant
- Senior Plans Examiner
- Elevator Inspector
- Chief Plumbing/Gas/Mechanical Inspector
- Chief Electrical Inspector
- Chief Administrative Analyst
- Business Officer
- Principal Housing Rehab Specialist
- Sheriff's Deputy Chief - Corrections
- Parks Maintenance Superintendent BH

- Museum Technician
- Patient Activity Director
- Animal Control Officer
- Firefighter

### Registers Released

- Antebellum Home Director
- Manager, Human Resource Information Technology Services
- Personnel Director, Cooper Green Mercy Hospital
- Community Resource Representative-BH
- Architect
- Heavy Equipment Operator
- Construction Equipment Operator
- Building Custodian
- Computer Operator III
- Sr. Auditor

**The Personnel Board will be closed Monday October 10 for the Columbus Day Holiday.**