

Board Packet - 06/22/2023 Agenda

I. Opening Remarks

II. Action Items

- A. Recommendation that the Board approves the Board Minutes for the meeting held on June 5, 2023.
- B. Recommendation that the Board approves the City of Birmingham's request to create the position of Chief Organizational Compliance Officer, job code 94030, in the Exempt Executive Service.
- C. Recommendation that the Board approves the Director's reinstatement decisions pursuant to Rule 10.3 of the Rules and Regulations

III. Jurisdiction Contracts

- A. Recommendation that the Board approves a new contract between the Jefferson County Department of Health and Bragg Risk & Compliance Services, LLC, who will provide expert advice and recommendations to the Department of Health in designing and implementing a Compliance Program. The contractor will temporarily provide consultants to act in compliance roles while establishing a compliance program. Bragg Risk & Compliance personnel will be paid based on hourly rates, and the estimated cost of the one-year contract is \$150,000. Based on the fact that this contract is temporary, and services will be sporadic in nature, this contract is recommended for approval. Any renewals/extensions must be approved by the Three-Member Board.
- B. Recommendation that the Board approve contracts with the following three vendors for services associated with voting machine and related equipment delivery and setup for elections in Jefferson County.
 - 1. Move & Store, LLC dba New Latitude Moving & Storage - will serve as the primary contractor
 - 2. Coleman Worldwide Moving LLC – will serve as secondary contractor

3. Armstrong Transfer and Storage Co., Inc./Armstrong Relocation – will serve as secondary contractor

The contractors will deliver, assemble and return voting and election systems at approximately 180 voting precincts throughout Jefferson County during municipal, general and special elections throughout the term of the contract. This is a 3-year contract effective July 26, 2023 – July 25, 2026, with no option to extend, at an estimated cumulative cost for all three contracts of \$810,000 (\$270,000 per year). The Board has previously approved similar contracts for these services. Based on the fact that the work is generally contracted and sporadic in nature (used to offset a spike in the volume of work during elections), these contracts are recommended for approval.

IV. Administrative Leave with Pay

- A. Caleb Jefferson, Jefferson County Sheriff's Office - Request for 30-Day Extension of Administrative Leave with Pay
- B. Jimmy McFarland, City of Birmingham - Request for 5-Day Extension of Administrative Leave with Pay
- C. Derrick Williamson, City of Tarrant - Request for 30-Day Extension of Administrative Leave with Pay

V. Contested Items

- A. Jisele McCain vs. Jefferson County (Environmental Services) -Case No. DA-2023-2433-JC (Termination) - Hearing Officer's Report & Recommendation
- B. Jimmy Brown vs. City of Birmingham (Police Department)- Case No. DA-2022-2421-BH (Termination) - Respondent's Emergency Motion to Stay

VI. Appeal of Director's Determination

- A. Christopher Thompson - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record

VII. Information and Discussion Items

- A. Recommendation that the Board acknowledges the lease agreement with the Bessemer Civic Center for the purpose of administering the Firefighter Test.
- B. Recommendation that the Board acknowledges the following expenditure report:

May 20, 2023 - June 2, 2023

VIII. Executive Session