

Board Packet - 05/23/2024 Agenda

I. Opening Remarks

II. Action Items

- A. Recommendation that the Board approves the Board Minutes for the meeting held on April 23, 2024.
- B. Recommendation that the Three Member Board approves the revised Workplace Investigations Policy. This policy is an organizational policy applicable only to the Personnel Board and its employees (i.e., not the Merit System as a whole).
- C. Recommendation that the Three Member approves a new Personnel Board Security and Confidentiality Policy which is a supplement to the Board's Confidentiality of PBJC Information - Special Provisions for Testing Employees Policy. This policy is an organizational policy applicable only to the Personnel Board and its employees (i.e., not the Merit System as a whole).
- D. Recommendation that the Board approves the Personnel Board engaging in a contract with Parker Counseling & Consulting to deliver two de-escalation training sessions for law enforcement officers as part of the master police officer training program. The cost of the contract is \$5,000, including on-site training for multiple days and travel costs.

III. Jurisdiction Contracts

- A. Recommendation that the Board approves a new contract between the Jefferson County Department of Health, and Kristin T. Sloan, who will provide WIC Peer Counseling services to Health Department patients who participate in the Jefferson County WIC Program by telephone or by clinic visits. The Board has approved contracts for WIC peer counseling since 2017. This is a one (1) year contract that will begin June 1, 2024 at a cost of \$12.50 per hour (not to exceed \$20,000). Based on the fact that services will be

performed sporadically, and must be performed by a participant in the WIC program, this contract is recommended for approval.

- B. Recommendation that the Board approves a new contract between Jefferson County Department of Health – Disease Control, and the UAB Board of Trustees, who will continue to provide consultative services to the Department of Health by providing at least 206 full days of direct clinical care to patients being treated for sexually transmitted infections by seeing a minimum of nine (9) patients per day, per provider, providing in-service training regarding sexually-transmitted infections to Department of Health staff, and attending regularly scheduled Department of Health meetings. The contracts allow UAB attending physicians, nurse practitioners, research assistants, and Infectious Disease fellows to participate in clinics and provide lectures/medical education related to emerging sexually-transmitted infections diagnosis and treatment options.

This is a one (1) year contract, effective October 1, 2024 – September 30, 2025, with no extension options, and at a rate of \$99,209. Based on the fact that a significant portion of the services under this contract include providing specialized physicians who are exempted from the Classified Service, and given the highly specialized nature of providing this type of health care, and the fact that contracting with an infectious diseases physician or other physician group is common, this contract is recommended for approval.

- C. Recommendation that the Board approves a new contract between the Jefferson County Environmental Services Department and Video Industrial Services, Inc., who will provide the necessary labor and equipment to hydro-blast and remove approximately 35,000 gallons of solidified grease from four (4) holding tanks at the Village Creek WRF. This contract is expected to last 8 to 10 days, at a cost not to exceed \$46,000. Based on the fact that these services are temporary, are generally contracted, and require specialized equipment, this contract is recommended for approval.
- D. Recommendation that the Board approves a new contract between the Jefferson County Environmental Services Department and VSC Fire & Security. The contractor will provide quarterly and annual fire-safety

inspection and testing services at the Village Creek Water Reclamation Facility, such as fire alarm, fire sprinkler, hydrant, emergency exit lighting, and fire pump inspection and testing. The Board has approved similar contracts for specialized inspection and testing services in the past with the same vendor. This is a one-year contract, not to exceed \$17,745. Based on the fact that these services are temporary, are generally contracted, and require specialized fire safety systems knowledge, this contract is recommended for approval.

IV. Administrative Leave with Pay

- A. Larvell Stewart, City of Tarrant - Request for 30-Day Extension of Administrative Leave with Pay

V. Contested Items

- A. Earnesha Woodruff vs. City of Birmingham (Police Department)- Case No. DA-2023-2477-BH (Suspension - 10 Days)- Hearing Officer's Report & Recommendation
- B. Spencer Justice vs. City of Birmingham (Police Department)- Case No. DA-2023-2474-BH (Suspension - 10 Days)- Hearing Officer's Report & Recommendation
- C. Deandre Brown vs. City of Birmingham Police Department)- Case No. DA-2024-2483-BH (Suspension - 6 Days)- Hearing Officer's Report & Recommendation
- D. William Jones vs. City of Birmingham (Police Department)-Case No. DA-2023-2476-BH (Suspension - 10 Days & 11 Days)- Hearing Officer's Report & Recommendation
- E. Mark Renfroe vs. Jefferson County (Security Department)-Case No.DA-2023-2470-JC (Termination)- Hearing Officer's Report & Recommendation
- F. Patricia Bunt vs. Jefferson County Sheriff's Office- Case No. DA-2024-2479-JC (Suspension - 25 Days)- Hearing Officer's Report & Recommendation

G. Christopher Goodman vs. City of Birmingham (Police Department) - Notice of the City's Noncompliance

VI. Appeal of Director's Determination

- A. Samone Powell - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record
- B. Jaylen Carter - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record
- C. Rashad Wilson - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record
- D. Joseph Brown - Appeal of Director's Disqualification of Application based on Past Merit System Employment Record

VII. Information and Discussion Items

- A. Recommendation that the Board acknowledges the list of Advanced Steps.
- B. Recommendation that the Board acknowledges the following expenditure reports:

April 13, 2024 - April 26, 2024

April 27, 2024 - May 3, 2024

VIII. Executive Session